



Booking Form CIEH Level 4 Award in Managing Food Safety

COURSE DETAILS

Dates:- 16th – 20th February 2009
Examination:- To be confirmed
Times:- 9am – 5pm
Venue:- Stoneyhurst College, Hurst Green, Clitheroe, Lancashire, BB7 9PZ
Refreshments:- Tea/coffee and hot buffet lunch (please notify us of any dietary requirements)
Tutors:- Nick Maher & Andrew Libberton
Cost:- £550 per head (inclusive of exam fee, course materials)
20% non-refundable deposit payable on course booking

CLIENT DETAILS (please complete)

Full Company Name			
Address			
Town/City		Post Code	
Tel No.		Fax No.	
Contact Name		Contact Email	

DELEGATE DETAILS (please complete)

Candidate Name 1	
Candidate Name 2	
Candidate Name 3	

INVOICING DETAILS (please complete)

Full Company Name			
Invoicing Address			
Town/City		Post Code	
Tel No.		Purchase Order number (if applicable)	

A 20% non-refundable deposit (£110 plus VAT = £129.25) is payable when booking the course. Cheques should be made payable to “Direct Food Hygiene Ltd” and sent to the address below. Payment can also be made by credit card through Paypal (email us for details). A VAT receipt will be issued on receipt of payment.

Direct Food Hygiene Limited, PO Box 322, Leyland, Lancashire, PR25 9BE.
Tel:- 0845 833 8401. Email:- info@directfoodhygiene.co.uk, www.directfoodhygiene.co.uk

PLEASE TURN OVER

Terms and Conditions

The price per candidate, inclusive of examination fees, course materials, lunches and refreshments is £550 (excluding VAT).

Clients agree to pay outlined charges in the event of cancellation by the client. Cancellations more than 21 days before the first day of the course incur a 20% fee (i.e. the deposit). Cancellations between 21 days and 7 days incur a 50% fee. Cancellations less than 7 days incur a 100% fee. Non attendance (without prior cancellation) will be charged at the full rate.

Clients understand that invoices for the balance of the course/cancellation fees will be raised after the first day of the course. Our standard terms of business are 30 days from invoice date.

Clients understand that in the unlikely event of cancellation by us, no fees will be payable. Deposits paid will be refunded by us within 7 days of cancellation.

I agree to the outlined terms and conditions:-

Signed:- _____

Name- _____

Position:- _____

Date:- _____